



2017 Dance Recital Information Packet

Recital Date

Saturday, May 27, 2017
“Live, Love, Dance”

Veterans Memorial Civic Center
1:00 and 6:00 PM
4:00 PM Solo, Duet and Trio Showcase

Dress Rehearsal Date

Tuesday, May 23, 2017 - Wednesday, May 24, 2017 - Thursday, May 25, 2017
5:00-8:00 PM

(Detailed class schedule will be finalized by April 28th)

Veterans Memorial Civic Center
7 Town Square
Lima, Ohio 45805

Successful Recital Experience

Dance is a performing art and a big part of the **dance** training process includes learning through performance. The experience of performing helps build self-esteem, self-assurance, and contributes to a sense of confidence. Although performance opportunities can help prepare some students for a possible career in dance, they also contribute to children’s success in non-dance activities. That onstage experience can result in better in-school presentations, improved social skills, and strong interview skills for future college or job opportunities. The rehearsal process is a tremendous learning experience as well. It helps the children develop retention skills, and by working with their classmates on a group performance, they learn the positive aspects of working as a team to create the best end result.

**Our goal is to make the dance recital an organized,
exciting experience for everyone involved.**

The information in this packet can be overwhelming. If you have questions about recital, please feel free to contact us at 419-221-3677 or jill@theartscenterohio.com

Thanks for your support this year and we are looking forward to another great dance recital!

THE ARTS CENTER STAFF

DANCE RECITAL NOTES

Saturday, May 27, 2017
1:00 and 6:00 PM with a 4:00 PM Solo, Duet and Trio Showcase
“Live, Love, Dance”

Veterans Memorial Civic Center
7 Town Square
Lima, Ohio 45805

Main doors one hour prior to each show.
Dancers should arrive forty-five minutes prior to the start of each show.
Doors to the theatre will open thirty minutes before show time.

TICKETS

Tickets for our fourth dance recital will go on sale **Friday, April 28** and remain on sale until show time. All tickets will be purchased thru Lima Veterans Memorial Civic Center.

Tickets will not be sold at the studio.

Ticket prices are \$14.00 with cash, check, and credit card.

Here are three ways to purchase your recital tickets:

1. Online starting at **12:00 noon**; www.limaciviccenter.com
2. In person starting at **12:00 noon**; 7 Town Square -Lima, Ohio 45801
3. Over the Phone at **12:00 noon** 419-224 1552

Hours at the Civic Center box office are Monday thru Friday 12:00-5:00 PM.

- All tickets are for reserved seating.
- Tickets will be sold on a first come first served basis.
- Ticket purchases are not refundable and not exchangeable.
- All audience members occupying a seat need to purchase a ticket.
- Children who are small enough to watch the recital from a lap and do not need their own seat do not need to have a ticket.
- It is up to audience members to use their best discretion about leaving infants and small children at home.
- Please be aware and inform your guests that each recital will run 2 hours in length.
- Solo and Duet Showcase at 4:00PM is free and open to the public.

RECITAL PERFORMANCE ARRIVAL AND DISMISSAL Arrival time is forty five minutes before each show starts. One parent or guardian should bring the students to the check in table located on the first floor lobby entrance of the events center south hall. Dancers will then settle in their assigned dressing room, where they will be placed under the supervision of their class mom(s). Students will remain backstage for the entire performance. After the finale, one parent/guardian may pick up their children in the dressing room. Special note: Please do not attempt to pick up your child during the performance. All students will be under the supervision of responsible adults and will be safe for the length of the performance.

WHAT TO BRING TO RECITAL

Dancers should bring all costumes, accessories, tights, and shoes. Non messy snacks and water bottles backstage are also highly recommended. Activities to entertain dancers while they are waiting backstage, such as books, coloring pages with crayons (not markers) and iPads are a few examples. The Arts Center is not responsible for lost or items left behind at the recital.

VIDEO AND PHOTOGRAPHY

Parents or guardians may videotape or take photographs of their children at the dress rehearsal. Due to the large number of cameras, we cannot guarantee electrical outlets will be available, so be sure your batteries are fully charged.

Please note: No video or flash photography will be allowed at the recital.

AUDITORIUM RULES

No eating, drinking or smoking in the auditorium. When they are not onstage, dancers must remain in their designated area with their class mom(s) during the recital. Restrooms should not be used as a dressing room. The Civic Center will have a concessions stand available during dress rehearsal and the recital.

DURING THE SHOW

Please remind your family and friends to remain seated during the show. Movement during the show is distracting for the dancers and other audience members. If you find it necessary to leave the auditorium, please do so between numbers only.

BACKSTAGE

Family members and friends do not belong backstage or in the dressing rooms during the rehearsals or recital. The same applies during intermission and after the show. There is a lot of backstage activity in a limited space, and dressing rooms are a private area. Please remind your family and guests to be respectful of these areas. Those who wish to greet a performer after the show or present flowers should do so after the performance in the lobby.

PROPS

All props are the property of The Arts Center School of Music and Dance and are to be returned to the backstage prop master after the performance. Props include such items as wands, canes, tambourines, etc.

END OF YEAR AWARDS

The Arts Center recognizes dancers who have achieved Five, Ten, and Fifteen Years of Dance on stage at the end of the 1:00 PM and 6:00 PM recital with a trophy. Perfect Attendance Medals are handed out during class or during dress rehearsal. Both awards will be listed in the program. All dancers will receive a participation ribbon. Please sign up in the lobby if you are eligible for the Five, Ten, Fifteen Year Award and/or Perfect Attendance Award.

RECITAL VOLUNTEER INFORMATION

We need parent volunteers to make the show run smoothly. A volunteer sign up is available in the lobby. There will be an orientation letter handed out to all volunteers in May. The recital weekend is a hectic experience; all volunteers must work in a cooperative manner at all times. Our backstage managers work very hard to put an efficient system in place, and we ask that all volunteers rely on their experience and follow their instructions. All volunteers will receive an identification badge at the dress rehearsal, which must be worn in the theater at all times. Please do not bring guests, including children, with you while you are volunteering. There are sign up sheets for volunteers in the lobby.

ROOM MOM - We need 3 room moms per class. Parents can only volunteer for one show. Room moms are responsible for assisting the dancers in changing costumes, restroom breaks, and entertain the troops when they are not performing. Room moms arrive one hour before show time and will stay with their class until all children are picked up. Typically parents volunteer for one show and watch the opposite show. You don't need to purchase a ticket for the show you are volunteering. Room mom's will follow their class backstage and watch the performance from the wings.

RUNNERS - We need 12 runners per each show. Parents can only volunteer for one show. A runner helps keep the day organized by getting the classes in the dressing rooms and bringing them to the stage.

RECITAL DRESSING ROOMS

- All dancers will have an assigned dressing room.
- Junior High School, High School, and Teen/Senior Dance Company Members dancers will use the upstairs dressing rooms.
- All other female dancers ages 3-12 will use the south hall on the main floor of the civic center.
- Male dancers will have a separate room on the main floor.
- Please clean up your area when you are finished.

DRESS REHEARSAL

Tuesday, May 23, 2017 - Wednesday, May 24, 2017 - Thursday, May 25, 2017

5:00-8:00 PM

(Detailed class schedule will be finalized by April 28th)

Veterans Memorial Civic Center

7 Town Square

Lima, Ohio 45805

General Guidelines:

- Participation in the dress rehearsal is **MANDATORY**.
- The dress rehearsal allows the students to become familiar with the auditorium surroundings and feel comfortable with their performance, costume(s), and being onstage.
- Each class will be given a specific date and time to rehearse. You will not be there all three nights of rehearsal.
- Lighting, music cues, set changes, and all other logistics for an organized and professional performance are rehearsed so that the students make the best impression possible.
- We run an organized and timely dress rehearsal; your help with the process will guarantee a professional production.
- No food or drink is permitted in the auditorium.
- Each class will have a designated time to rehearse.
- Times listed on the dress rehearsal schedule are an approximate start time for your class.
- You will not have to be there the entire rehearsal time. Once your class has finished the finale you may leave.
- Parents are welcome to take pictures and video tape during dress rehearsal.
- Please keep in mind lighting cues are being made while the dancers are rehearsing.
- It might look a little dark or they will be changing the light during your dancers performance.

Where do I drop-off and pickup for dress rehearsal?

- Parent or guardian should enter through the business office door or garage parking lot door at the Civic Center.
- The main doors of the Crouse Theatre will be locked for security reasons.
- Dancers will use the Green Room as a changing room and not the bathrooms or auditorium.
- There will be a sign with to identify your assigned seat in the auditorium.
- Parent or guardian must remain in the auditorium sitting in the row behind your dancer's class until dancers have been dismissed.

What should my dancer bring to dress rehearsal?

- Dancers should bring all costumes, shoes, and tights. This is a full rehearsal to practice in costumes. It is also a good time to practice how to do the hair and make-up.
- Dancers can bring items to keep them busy and quiet while they are waiting their turn to dance.
- Patience... Dress Rehearsal can be chaotic, but the end result is beautiful.

Where do we change into our costumes for Dress Rehearsal?

- If your dancer is in one performance they should arrive in their costume.
- If they are in more than one performance they should arrive in their first costume and will change in green room
This room is located to the right of the stage. (If you are looking at the stage.)

What are Dress Rehearsal Procedures?

1. Find your class in the auditorium. That is the "**holding area**" that the performers will occupy while waiting for dress rehearsal to start.
2. Runners will notify you when it is your time to report backstage.
3. Dancers will mark the dance on stage without music to find placement and then they will practice with the music.
4. Parents may take a seat in the audience during the rehearsal.
5. The students may also watch during the rehearsal.
6. No food or drink is allowed in the auditorium
7. Keep voices down to a minimum.
8. Clean up your area when you are finished.

RECITAL ATTIRE

To ensure the dancers have a uniform look on stage students are required to follow our guidelines for costume care, shoes, tights, make-up, and hair.

Costume Care

Costumes will be handed out if your account is current.

- We recommend that each student's name be placed on his or her costumes, shoes, hangers, accessories and tights.
- Keep them in a safe place, away from brothers, sisters, pets, markers, irons, food, etc! They can't be replaced.
- Place the costumes in a garment bag with your child's name on the outside.
- Pack accessories in a clear plastic bag with your child's name on the bag and on each item.
- Hats should be stored in a container to prevent damage.
- Tu-tus should be hung upside down to add fluff. Steam press or hang in bathroom with a steamy shower.
- Please do not wash or iron your costumes.
- Try on the costume to make sure everything fits.
- If you are in need of alterations, we can recommend a couple of seamstresses in the area.
- Do not allow your dancer or anyone else to play in the costume until after recital.
- It is the responsibility of the students and parents to press alter and provide appropriate modesty wear (bras, etc.)
- There should be no underwear worn underneath costumes with tights.

Shoes

- Follow the shoe list in the lobby or online at our website.
- All shoes should be polished and cleaned up.

Dance Tights

- Each dancer in Early Childhood, Primary I, Primary II, Primary III< and Classics will receive one pair of tan tights.
- Please mark what size tights you want us to order for your dancer. (the list is in the lobby)
- You may purchase additional tights on your own at Pointe of Joy Dance Boutique 116 N West St., Lima, Ohio (567) 525-8325
- Style of tights are Bloch Endura in Light Tan full footed tights. Dancers in tumbling can purchase an extra pair of convertible tights or turn full footed tights given into convertible tights. Ask us how to do this.
- Please do not wear or wash before pictures, dress rehearsal or performance.
- Having a second pair of tights on hand offers students and parents a great sense of security.

Finale Attire

- All dancers will participate in the finale dance.
- Dancers will wear the "Live, Love, Dance" recital t-shirt with solid black capri leggings or capri pants. No shorts!
- Shoes that will be worn are jazz shoes if they are enrolled in jazz, ballet if only in ballet, hip hop shoes if they are only in hip hop, tennis shoes if only in tumbling and boys on the move.

Recital T-Shirts

- Please pick out a t-shirt size for your dancer and write the size down on the list provided in the lobby.
- Sample t-shirts are available to try on in the lobby.
- We would also like you to confirm your dancers name is spelled correctly and we didn't forget anyone.
- Every dancer in the recital will receive a finale t-shirt. This was included in your costume fee.

Make- Up - Video tutorial on YouTube: TheArtsCenter2008 Makeup 2017

What You Need:

- Yofi Cosmetics Makeup Palette (Purchase at Pointe of Joy)
- Face Primer
- Foundation
- Setting Powder
- Pencil Eyeliner
- Mascara
- Dark Brown Lip Liner
- Eyebrow Powder (Optional)

FACE:

1. Start with a clean, moisturized, and dry face and apply face primer with fingers
2. Apply foundation over entire face using a brush or sponge, making sure to blend into hairline and neck
3. Using a large, fluffy brush, apply setting powder until face is completely matte
4. Apply blush to cheek bones using an angled blush brush, blend thoroughly to avoid “clown circles”
5. On top of the blush, apply a small amount of Yofi glitter powder with angled brush

EYES:

1. Apply Yofi Eye Primer Glue to eyelid with wand applicator and blend using fingers
2. Using the small end of the brush, apply the medium gold color to the crease and create a wing, like a V, on the outer corner
3. Use the large end of the brush to apply the light champagne color to the lid under the gold crease
4. Use the small end of the brush again to apply the dark brown shade to the outer third of the lid and blend into the wing
5. With your finger, blend any harsh lines between the colors
6. Using the felt tip eyeliner, apply a thin line on lid as close to the lash line as possible, then extend the end of the line past the edge of the eye to create a wing
7. Take the pencil eyeliner and line the waterline and connect to wing
8. Curl lashes if needed, and then apply mascara (do NOT curl lashes before mascara)
9. Hold the false lashes against the eye and measure them, cut as needed
10. Apply a thin line of eyelash glue on entire lash, slightly more on ends, and blow on the glue for about 15 seconds or until tacky, then apply lashes as close to the lashes as possible
11. Tweeze eyebrows if needed (12 or older)
12. With a small angled brush use either brow powder/pomade or an eyeshadow and fill in
 - Light hair: Eyebrows 2 shades darker
 - Dark hair: Eyebrows 2 shades lighter

LIPS:

Apply a dark brown lip liner to entire lip, and then use red Yofi Lipstick on top

Hair

Uniform hairstyles are required and all female students must wear their hair in a ballet bun, unless otherwise noted.

Dancers with short hair must pull their hair away from the face, slick it down and no bangs. If your costume came with hair accessories, please check with your child's teacher for the correct placement.

10 steps to a Ballet Bun

HOW TO VIDEO <http://www.youtube.com/watch?v=7ywgUDBpnX0>

Materials List: hairspray or hair gel, hair pins (thicker type with plastic tips), bobby pins, elastic band, comb & brush (fine tooth comb preferable), hair net (fine net with elastic edges that is the same color as hair.)

*You may also purchase an optional hair piece to go around the bun.

1. Lightly dampen hair by spritzing with a spray bottle of water or by smoothing down hair with wet hands or a comb.
2. Using a hair brush, smooth hair back neatly
3. Secure hair tightly into a low ponytail using an elastic ponytail holder.
4. Using a brush or a comb, smooth all loose hairs of the ponytail in order to make a neater bun.
5. Twist the ponytail into a tight rope.
6. Wrap hair rope tightly around the ponytail base, twisting more as needed.
7. Tuck the ends of the hair rope into the ponytail base.
8. Use several hair pins to secure the bun. Thick or long hair will require several pins for a secure bun.
9. Wrap bun with hair net and secure with more bobby pins.
10. Lightly spray bun and surrounding hair with hairspray to secure the hairstyle.